

## CE APPROVAL STANDARDS

1. Workshop must relate to one of the 12 core functions of alcohol and drug counseling.
2. At least one presenter must be certified at the reciprocal level and/or have a Masters degree or above.
3. A certificate must be awarded to participants and must state the number of hours approved by the board, with the approval number.
4. A list of participants must be maintained for 3 years.
5. An evaluation must be given to participants.
6. The workshop must have stated goals and objectives.